



## **POSITION DESCRIPTION**

### **Center for Learning and Leadership Training Director**

**Type of Position:** Full-Time ( 40 hours/week), Exempt  
**Work Site:** Hybrid – Waterbury, VT/Home Office  
**Supervisor:** Center for Learning and Leadership Director

**Purpose:** The Vermont Network engages educational initiatives, programs and partnerships which uproot the causes of violence and support all people to thrive.

#### **Outcomes:**

1. Learning opportunities are designed and delivered to maximize learning outcomes for participants.
2. Learning opportunities are developed through a Theory of Change and support the purpose of the Center.
3. Vermont Network collaborates broadly with allied social justice movements.

#### **Strategies:**

- Design all elements of learning events including planning, content generation and curation, facilitation and learning evaluation.
- Collaborate with Center for Learning and Leadership Director to strategize, design, and implement broader learning goals.
- Create learning designs in alignment with the Network's purpose and values.
- Coordinate all elements of hosting and delivering learning events both virtually and in-person and in partnership with project staff.
- Ensure offerings are informed by the learning needs of the Vermont Network and its broader allied community.
- Align training design and delivery to support Network's long-term social change goals.
- Develop and support trainings which are culturally relevant and informed by the perspectives of diverse communities.
- Other duties as assigned.

#### **Additional Activities**

- Manifest in daily activities the core values of the organization.
- Use the Network's principles for Constructive Communication.



- Engage Member Organizations and the diverse voices of survivors, their families and communities to inform all activities.
- Represent the Vermont Network at statewide and national events or conferences as requested by the Executive Director.
- Participate in organizational development activities.
- Participate in efforts to achieve organizational goals for addressing racism and the intersection of racism with other forms of oppression.

**Qualifications:**

- Any combination of experience and education equal to a Bachelor of Arts or Science Degree in one of the human services or related fields;
- Knowledge of effective training paradigms and modalities.
- Knowledge of adult learning approaches to training design.
- Knowledge of domestic and sexual violence;
- A demonstrated commitment to anti-oppression work and ending violence against women;
- A minimum of four years volunteer or professional experience in a field relative to the position;
- Ability and commitment to work within a team model to achieve organizational goals;
- Excellent verbal and written communication skills;
- Excellent group facilitation skills.

The Vermont Network strives to build a diverse and inclusive community. We believe that in order to support our Member Programs in their efforts to meet the needs of survivors and change the ways in which their communities think about and address domestic and sexual violence, we as an organization must honor the cultures, beliefs, and values of those we serve, and to foster an environment of mutual respect, acceptance and equal opportunity.

We are committed to building and maintaining a multi-cultural and diverse work environment which reflects diversity that exists among the people of Vermont.

The Vermont Network Against Domestic and Sexual Violence does not discriminate on the basis of race, gender, sexual orientation, religion, age, ability, or national origin.